

EVENT DATE: Saturday, September 16, 2023

Essex Day Festival Vendor Terms and Conditions

The New Essex Day Festival Association, Inc. is dedicated to the success of this event, and we are working to make your entire experience with us fun and profitable. Please complete the application and return **before Friday, August 11, 2023 with payment.**

You have two options:

1. Pay via PayPal to essexdayfestival@gmail.com AND email us your 2-page application at essexdayfestival@gmail.com.
2. Mail check/money order WITH 2-page application to P.O. Box. 7753, Essex, MD 21221

Please note: Any applications received after August 11 are subject to a \$25 late fee, pending availability. The committee must approve your application, and just because you put in an application does not mean you're approved to be a vendor at Essex Day. You will receive an email when your application is approved. If you have any questions about your vendor status, please contact us at essexdayfestival@gmail.com or 443-579-4913.

All vendors will be held accountable to adhere to the terms and conditions listed below:




1. Midway opens for set-up at 7:00 a.m. on 9/16. Enter via South Taylor Avenue, see map below. You must enter midway and unload your vehicle at your assigned space. Please remain open at your vendor spot until the Festival ends at 6:00 p.m.
2. **VEHICLES ARE NOT PERMITTED ON THE MIDWAY AFTER 9:00 a.m. or BEFORE 6:00 p.m.**
3. Vendors must supply their own tables, chairs, tents and trash containers.
4. NO ELECTRICITY is available. **If you will be using a generator you must note that on contract. EDF Committee must approve your generator. Decibel levels will be tested.**
5. Spaces will be guaranteed up to 15 ft. wide & 10 ft. deep.
6. **FEES ARE NON-REFUNDABLE.**
7. **ALCOHOLIC BEVERAGES MAY NOT BE BROUGHT IN OR SOLD ON THE MIDWAY.**
8. Only approved food and beverage vendors may sell food and beverages, including soda and water (NO GLASS). No other vendors may sell or give away food or beverages.
9. The Association has the right to restrict the sale of any item that may be considered harmful, destructive, or not in the best interest of the image of the Essex Day Festival.
10. **DIRECT SALES VENDORS: We are accepting two of each type of direct sales vendor. Spots are first come, first served for those paid in full. We understand direct sales vendors are subject to the guidelines of their parent organizations and affiliates. We do not determine or enforce these policies.**
11. You must leave your space clean and free of debris. Food vendors using any products such as grease MUST remove it from the site before leaving the Midway.
12. Additional spaces are available at the same cost. This includes Non-Profits.
13. **Food vendors are responsible to obtain food permit and be approved by Baltimore County Office of Permits and Licenses. Call 410-887-FOOD (3663)**
14. Food vendors MUST display food permit on day of festival (MANDATORY).

IF A SITUATION ARISES, ONLY THE PEOPLE IN THE ASSOCIATION CAN ASSIGN AND/OR CHANGE FESTIVAL SPACES.

AT NO TIME MAY ANY VENDOR CHANGE HIS/HER ASSIGNED SPACE LOCATION OR THE ASSIGNED SPACE LOCATION OF ANOTHER VENDOR. IF AN ISSUE OCCURS PLEASE FIND AN ASSOCIATION MEMBER. PLEASE KEEP IN MIND WHEN APPROACHING US, ALL THE MEMBERS OF THE NEW ESSEX DAY ASSOCIATION ARE **ALL VOLUNTEERS** WORKING TOGETHER TO MAKE A GREAT EVENT FOR OUR COMMUNITY.

Arrival map:



-  POLICE ROAD BLOCK
-  SUGGESTED ROUTE
-  VENDOR CHECK IN

Continue on to next page for application.



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Vendor/Business Name _____

Doing Business As (DBA) _____

If you represent a Direct Sales Company, list it here _____

Please check below the type of vendor space you will be reserving. If you are selling more than one food item you must check multiple food vendor.

_____ Non-Profit*	\$25.00	_____ Ice Cream/Snowball	\$125.00
_____ Political*	\$100.00	_____ Multi-Food/Food Truck	\$250.00
_____ Pit Beef	\$225.00	_____ Single Food Vendor	\$125.00
_____ Lemonade	\$125.00	_____ Others/Crafts*	\$75.00

*Cannot give away any food or drink product during this event.
Please note: Non-Profits must provide proof of non-profit status.

Description of business (clothing, jewelry, crafts, etc.) or non-profit:

Number of Spaces: Please Reserve _____ Spaces for the Essex Day Festival. Each space is approximately 15' wide X 10' deep.

Note Space Location Request: _____

***We will attempt to accommodate special location requests but cannot guarantee.**

Size of canopy/tent or truck _____ Generator: _____ Y _____ N

Type of Generator* _____ * Decibel level will be tested.

Contact Person _____

Address _____

City _____ State _____ Zip _____

Cell # _____

Email Address _____

PayPal _____ Check _____ Money Order _____ Cash _____

Payment must be received **before August 11, 2023**. Beginning August 12, a \$25 late fee will be added.

Pay via PayPal to essexdayfestival@gmail.com and email us BOTH pages of your application to essexdayfestival@gmail.com OR mail a check or money order (payable to "Essex Day") with both pages of your application to P.O. Box 7753, Essex, MD 21221. *Continues on next page.

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I/We agree to hold harmless and indemnify The Essex Day Festival and The New Essex Day Festival Association, Inc. and/or its sponsors from any loss of property, and/or personal injury suffered during our participation in the festival.

I/We agree to accept and abide by all the rules set forth by The New Essex Day Festival Association, Inc. both in this contract and the attached list of rules and instructions.

No weapons of any kind may be sold.

*There is no rain date for this event and **no refunds.***

Signature: _____ Date: _____

SIGNATURE DENOTES ACCEPTANCE OF FESTIVAL TERMS AND CONDITIONS.

PLEASE NOTE: THE NEW ESSEX DAY FESTIVAL ASSOCIATION, INC. RESERVES THE RIGHT TO REFRAIN FROM ACCEPTING ANY VENDOR, AS IT TAKES INTO CONSIDERATION ITS OTHER VENDORS, ITS PATRONS AND ITS COMMUNITY NEIGHBORS.